



# VOLUNTEER EXPRESSION OF INTEREST FORM

Fields marked \* are required.

## YOUR DETAILS

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Name\*

Date of Birth if under 18\*  Gender\*

Postal Address\*

Email Address\*

Day Phone Number\*  Mobile\*

Have you volunteered with us before?\*  Yes  No **T-Shirt Size\*** XS S M L XL XXL XXXL  
*please tick one* *please circle one*

**Pre-existing illness or injury\*** Do you have any pre-existing injury or medical condition that may limit the activities you can do, or which may be aggravated or worsened by some types of activities?

## YOUR EXPERIENCE, SKILLS & QUALIFICATIONS

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**Skills & Experience\*** Tell us a little about your skills and experience  
(e.g. customer service, retail, labouring, administration, live performance, IT, marketing, project management)

**Qualifications\*** Tell us about any licenses, certifications, trade or industry accreditations you may have  
(e.g. Driver's License, First Aid Cert, RSA, Police Clearance, EWP, Forklift operation, CPA)

**YOUR INTERESTS**

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**Area of Interest\***  Operations  Venues  Bars  Sales & Ticketing  Admin  
*please tick any area that you are interested in – the guide has information on what each of these areas are*

**Interests\*** Tell us about your interests and any experience you would particularly like to gain in volunteering with us.  
If you have volunteered before, tell us about that too – would you like to do the same thing again, or something different?

**YOUR AVAILABILITY**

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**Availability\*** Tell us about you're available to volunteer. Give as much detail as you can – here are some examples:

- Just the Festival weekend.
- One day a week, any day except Tuesday.
- The Festival weekend and an evening or two in the weeks leading up to and after the weekend.
- About four hours a day, three times a fortnight. Can't do Wednesday mornings.

**IMPORTANT INFORMATION**

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If you are under 18, a parent or legal guardian will need to sign this form on your behalf.

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Signature	Name	Date
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# VOLUNTEER EXPRESSION OF INTEREST GUIDE

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## ABOUT US

As a non-profit organisation, Blues at Bridgetown relies on the passion and commitment of hundreds of volunteers to make our festival successful – they are the foundation of our event. Volunteering is all about making a difference, and 'the Blues' is committed to involving volunteers across its operations – from event delivery to every-day business support. By volunteering with us, you'll be making a difference to the organisation as well as the wider community.

## WHAT YOU GET OUT OF VOLUNTEERING

Blues at Bridgetown offers, and welcomes involvement from volunteers who seek the same from their volunteering:

- A sense of pride, expression and achievement in making a valuable contribution to our community
- Share and contribute to the organisation's mission, vision and values
- An opportunity to learn more about us and our community, the arts and tourism industries
- Being part of an internationally recognised event
- Social interaction with like-minded people
- Gaining skills and experiences for professional and personal development
- Simply having a great time!

In addition, we offer the following benefits based on the completion of 10 hours volunteer work or equivalent:

- Free access to the Festival's ticketed events, including the wrap-up event on the Sunday night of the Festival weekend
- A Blues At Bridgetown t-shirt
- Volunteer BBQ after the Festival weekend

Blues at Bridgetown is also happy to provide you with a reference in return for you volunteering with us. If you would like a reference, simply ask us when you have successfully completed your volunteering work.

## WHAT'S AVAILABLE

There are many different types of roles available on the Festival weekend, in the lead up to and after the weekend, as well as all year around – your assistance is always welcome.

Here are some of the different areas you could help out in, and you can always contact us to let us know you are interested and have a chat where you could volunteer.

## OPERATIONS

Operations provide and coordinate all the support services that are common to all our sites, which includes liaising with external agencies such as Police, Fire and Ambulance. They move equipment around, play a big part role in assembly and disassembly of sites either side of the Festival weekend, and during event time respond to assist with resolving issues.

The functions that come under Operations include logistics, communications, electrical and plumbing services, cleansing and waste, security, medical, transport, vehicles and traffic.

Our Operations team members are resourceful, great at coordinating multiple things and quick to think of clever solutions.

## VENUES

A Venues team is dedicated to each one of our sites. The size and make up each team depends on the size of the site and it's type of operation. We have four venues – three ticketed venues (Blue Owl's Nest, Geegilup and the Festival Club) and Saturday's Street Party. The venue team collectively make their venue run like a well-oiled machine – everything happening in coordination to deliver a great experience for our guests.

The venue team is made up of people managing the site, vendors and security, stage managers working with the artists and technical crew as well as our very own announcers/MCs.

The members of our venue teams are dedicated to making sure our event space is always welcoming, safe, fun and great place to be. They are organised, have an eye for detail and enjoy interacting with different types of people.

### BAR OPERATIONS

The Bar Operations team manage all aspects of alcohol service. They offer great service to our customers, manage the stock, keep the bar presentable and of course serve alcohol responsibly.

As the majority of positions in this team serve customers, you will need to hold a current RSA (Responsible Service of Alcohol) Certificate. There are a few positions in this team that assist back-of-house topping up supplies and stock and so don't require an RSA.

Our bar team members are friendly, quick with a smile, enjoy interacting with people, efficient and speedy.

### SALES & TICKETING

This team works our outlets over the festival weekend selling tickets, artist CDs, raffles, merchandise and drink tokens as well as exchanging wristbands for pre-purchased tickets. They also help out our guests with information.

Everyone one of our festival guests will meet someone from this team over the weekend, and in most cases will it will be the first Blues at Bridgetown person they interact with. This team welcomes them to our event as well as the town, leaving our guests with a great first and lasting impression.

They are cheerful, adaptable, good listeners and confident handling money.

### ADMINISTRATION

The administration team is the one that keeps the organisation running day-in, day-out, every day of the year. They coordinate all the office activities – everything from managing correspondence and applications of all kinds, accounts, filing, answering queries ... you know, all those office type things!

There is always something to do in the office and help during the year is always welcome.

The Admin team are resourceful, organised, understand the importance of confidentiality, great at multitasking and most of all, enjoy a laugh!

### **VOLUNTEERS UNDER 18 YEARS**

If you are under 18, a parent or legal guardian will need to sign your expression of interest.

Also, for you to take advantage of your free weekend Festival ticket, as all our ticketed events are licensed venues you will need to be accompanied by an adult or guardian. There are no free tickets for family or friends of volunteers, but they can of course volunteer as well.

### **MORE INFORMATION**

There is additional information on how we select and allocate roles for volunteers as well as some frequently asked question on our website. You can find that information here: <http://www.bluesatbridgetown.com.au/volunteers/>

### **SUBMITTING YOUR EXPRESSION OF INTEREST**

You can fax, email, post or submit your application online via the website.

Fax: (08) 9761 2720

Email: [volunteers@bluesatbridgetown.com](mailto:volunteers@bluesatbridgetown.com)

Post: PO Box 206  
Bridgetown WA 6255

Online: To submit online you will need to scan your completed form and attach it to a message. The webpage to submit online is:

[www.bluesatbridgetown.com.au/contact-us](http://www.bluesatbridgetown.com.au/contact-us)

Contact Us: You can find all the different ways to contact us at the above website address.